

## **INSTRUCTIONS FOR RECORDING COVENANT RUNNING WITH LAND**

1. OWNERS FILL OUT FORM DESCRIBING IMPROVEMENTS TO BE MADE TO UNIT.
2. OWNERS SIGN FORM BEFORE NOTARY AND HAVE SIGNATURES NOTARIZED.\*
3. OWNERS SUBMIT FORM TO ASSOCIATION MANAGER FOR HER NOTARIZED SIGNATURE.\*
4. MANAGER GIVES COMPLETED SIGNED FORM BACK TO OWNERS.
5. OWNERS MAKE COPY OF COMPLETED SIGNED AND NOTARIZED DOCUMENT.
6. OWNERS TAKE ORIGINAL AND COPY TO COUNTY RECORDER'S OFFICE.
7. OWNERS RECORD ORIGINAL AND REQUEST FILE STAMPED COPY. \*\*
8. OWNERS KEEP COPY AND RECORDER WILL RETURN ORIGINAL TO ASSOCIATION MANAGER.

\*Use Updated Notary Form with disclaimer box at top left. Be sure Notary fills in his/her title (Notary Public) on the form after his/her name.

\*\* Current Recording Fee is approximately \$111